

## **Change Maker's Education Society**

661 McKay St.

Prince Rupert, BC V8J3X6

250-627-4100

ChangeMakersEducation@Outlook.com

ChangeMakersEducation.Org



**Change Makers has a mission to help people acquire the skills, knowledge and confidence to take part in developing a healthy community and live a fulfilling life. As a Society under the Societies Act of BC, Change Makers' Education Society is a registered non-profit society governed by a Board of Directors. Annually, the Board seeks nominations of qualified and willing individuals to assume a director position.**

The role of a Board member is to:

- Act honestly and in good faith with a view to the best interests of society
- Exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances and act in accordance with the Societies Act and the by-laws, policies and procedures of Change Makers
- Establish policies and procedures necessary to carry out Change Makers' mission and purpose
- Approve annual budgets and financial statements.
- Help develop, implement and identify priorities for the Board's Strategic Plan
- Actively promote the Change Makers' Education Society

The duties of a Board Member are to:

- Attend scheduled Board meetings, review all materials distributed prior to the meeting, be prepared and ready to act on scheduled agenda items
- Pay annual membership fee and Attend the Annual General Meeting
- Attend functions throughout the year to represent Change Makers to strengthen our relationships in the community
- Participate in committees and other related activities of Change Makers
- Assist with fundraising strategy, planning and activities

### **Qualifications Sought in Board Members:**

The Board is strongest and most effective when diverse perspectives are represented and core competencies are exemplified on the Board, with each director contributing their unique combination of their individual knowledge, experience, and skills.

#### **A. Membership and Undertakings**

- You must be a voting member in good standing
- Directors must agree to sign a code of ethics and a conflict of interest disclosure

#### **B. Integrity and Accountability**

- Directors must have demonstrated high ethical standards and integrity in their personal and professional dealings, and must be willing to act on – and remain accountable for – their boardroom decisions.
- Directors should be dedicated to the purpose of the Change Makers and possess the knowledge, skills, or experience which would assist the work of the Board
- Directors must demonstrate respect for others in executing their responsibilities.

#### **C. Financial Literacy**

- Directors should be financially literate and able to evaluate organizational performance.

# **Mandatory Qualification's for a Director under the Societies Act**

## **Persons qualified to be directors**

**44** (1) A person is qualified to be a director of a society only if the person is an individual who is at least 18 years of age.

(2) Despite subsection (1), an individual who is 16 or 17 years of age is qualified to be a director of our society as a youth liaison

(3) Despite subsections (1) and (2), an individual is not qualified to be a director of a society if the individual is

(a) found by any court, in Canada or elsewhere, to be incapable of managing the individual's own affairs,

(b) an undischarged bankrupt, or

(c) convicted in or out of British Columbia of an offence in connection with the promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud, unless

(i) the court orders otherwise,

(ii) 5 years have elapsed since the last to occur of

(A) the expiration of the period set for suspension of the passing of sentence without a sentence having been passed,

(B) the imposition of a fine,

(C) the conclusion of the term of any imprisonment, and

(D) the conclusion of the term of any probation imposed, or

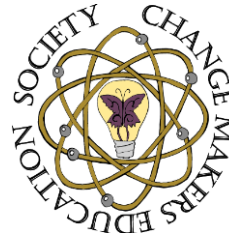
(iii) a pardon was granted or issued, or a record suspension was ordered, under the *Criminal Records Act* (Canada) and the pardon or record suspension, as the case may be, has not been revoked or ceased to have effect.

Signature of applicant that you comply with these sections of the Societies Act:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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## **Request to Let Your Name Stand as a Nominee for the Position of Director**

Please fill out the following form and return it to Change Makers' Education Society along with a digital photograph.

I am prepared to let my name stand for election and will be free to carry out my responsibilities as an active Director should I be elected. I hereby certify that I understand the Directors' commitment and responsibilities, and should I be elected to represent Change Makers' Education Society I will fulfill those obligations.

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E- MAIL:** \_\_\_\_\_

Please indicate relevant experience you may bring to the board:

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Please write a short paragraph that will be posted on Change Makers' Education Society's website about your vision, experience and skills that you will bring to the Board of Directors

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I have read the material attached and understand the obligations of being a Director.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_